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SUBJECT Methods of Army Quar	of Requisitioning and Distributing termaster Supplies	NO OF PAGES 4
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- l. Certain rules exist for requisitioning large or small quantitie, of supplies by an army, division, or a regiment. These rules are equally mandatory for all the above mentioned units. In the first place, no military establishment has any light to requisition a greater quantity of provisions than the standard allotment for a certain number of days, for personnel and horses. Of course, the allotment varies with different military establishments. Also, no military establishment in the rear is permitted to have less supplies in storage than the quantity prescribed by the articles for the roam of a given area (deployment. In the second place, no military establishment ray obtain supplies from a depot of higher echelon if this unit has not submitted the required daily and five-day period reports on its supply situation to the above-mentioned higher echelon during the current morth, cince such reports are necessary for control purposes. And in the third place, no unit, division, or Army may obtain supplies from a storehouse or supply depot without submitting a so-called requisition check. Even if a division or regiment is sent immediately for some operation -- but is unable to present the requisition check--and the success of the battle and the lives of a whole army dowend on this particular unit or division marching off, no supplies will be given out without the requisition check.
- 2. If an Army commander or year commander issues an order to the chief of supply depot to issue, by way of mutual assistance, some products without a requisition check, the latter will obey the order, but he must immediately report the "Chp" [extraor tirary occurrents] through channels. In such a case, the depot chief is free of all responsibility, but disciplinary action, up to trial by military tribunal, will be taken against the army or rear commander.

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- A requisition must be submitted strictly in accordance with the prescribed order. For instance, an Army has the right to have a three-mouths' stock of provincions to cover current needs and i 30-days' stock of so-called "NZ" and replenish their supplies, diminished during the preceding 30 days through deliveries of provisions to its divisions. The rear services of the Army of requisition, and, together with the requisition check, send their representative to the depot of the front. The latter checks the balance to make and in accordance with established norms and with the personnel record of the Army.
- The quantity of provisions requisitioned and obtained is loaded at the depot into freight cars and delivered to the representative of the Army. The latter receives travel orders, an invoice, and a certificate as to the quality of the food provisions. All these documents list the items issued, their mediately turns over the cargo to a special group of armed guards, the chief with his life while it is en route and until the moment when it is delivered
- The method of allocating food sumplies is as follows: The law requires the Army depots, in peacetime, to have on hand a permanent supply reserve sufficient to cover current needs for one year. In addition, every Army keeps has no right to spend. Every three months the "NZ" supply reserve, which it to avoid deterioration. It such cases, it is used for current consumption
- 6. In peacetime a division is supposed to have supplies for current consumption sufficient for 20 days plus a 10-days' "NZ" reserve supply. In wartime, The region of operations is also taken into consideration, and so it happens this amount is increased to 15 days.
- Regiments and individual battalions not integrated into a regiment are supposed to have provisions for 10 days in peacetime, but no "NZ" reserve distributed as follows: a one-day supply in kattles, one in vagons, which "IZ" supply-dry rations, which never get into the kettles and are issued 8.
- 8. The depots, from the top to the lowest echelon, issue provisions strictly every man.
- 9. The order of issuance of articles of supply, whather it he food or elething, be insued for three months and cereals for four, or that boots should be 10. As a rule that one article and to another for min. months or a year.
- As a rule, there ought to be no over-consumption of cartridges, fuel, uniless punishment for the culprite. However, over-consumption entail ruthare very frequent, especially with respect to food items.

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- It is not easy to repleniar supplies after a period of over-consumption or shortages, and the people responsible for them run a great risk if they cartridges occurs for some reason or other and it is necessary to conceal issues at the target range two instead of the regulation five cartridges an inspector arrive at the regiment and discover up the shortage. Should regimental commander in charge of drill and the battalion commanders are
- 12. If fuel is over-consumed, the chiefs of the "GSM" prepare false documents stating that while such and such cargo was being transported, the trucks were caught in bad weather. They attribute the losses to bad, slippery regulations, or other causes which entitle them to add, as provided by situation.
- 13. If an unexpected inspection discloses the shortage, the chief of the "GSM" pays 12.5 times the market price for gascline. Thus, if gasoline costs the guilty man will pay not 500 but 6,250 rubles.
- In wartime, a shortage of uniforms was charged to the dead or missing in action, as if they had been issued new uniforms; or, more correctly, the chief of the "OVS" deliberately skipped the date of issuance of new uniforms iforms to one or another unit. After the battle, he entered in the individual issued to them; and thus was the shortage covered up. If an inspection the market price of the missing article, and was sentenced by a military tribunal to 10 years' imprisonment or to be shot.
- Shortage but no negligence or deliberate wastage, the culprit pays 12.5 although it coats the army 55-60 kopeks, while the market price is 20 excess of the standard allocation, the quartermaster officer is sentenced has taken this meat for his own use, would receive a reprinted and made to post. The fine for whortages at 12.5 times the actual price of a fixed by invoked, which was signed by Stalin himself, and which demands a death After the death penalty was temporarily abolished by the government, the
- In case a shortage is not covered by some illegal means during the month, it will be definitely shown in the report on form No 1, because on the 1st with the front, in every depot, beginning with the battalion and ending the actual surplies on hand and comparing them with the entries in the books. Every unit appoints an inspection commission consisting of repredraw balances showing surpluses or shortages. The surpluses are immediately entered in the books and the shortages replenished from higher echelon depots to bring stocks up to the required norms.

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It follows that it is impossible either to obtain the lacking items or to borrow them from another unit. The central storage depot does not require a special requisition, because it issues supplies on the lower echelon depot, which shows the supplies on hand by weight and day rations. The central depot notes that a division depot has 17 days' rations of fats and 12 days' rations of cereals on hand; so it issues the difference between 17 and 20, and 12 and 20, respectively, i e it brings up the supply to the 20 days' ration amount interested in the correctness of the expenditure report, because it has no control functions. There is a section in the rear of an Army with a occasional raids.

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